

1. What type of person would be interested in this study program?

People who:

- Have completed a Certificate 3 in Outdoor Recreation, Statement of Attainment in Outdoor Recreation or equivalent industry experience.
- Must be aged 18 or over (industry driven preference)
- Have a drive and commitment to grow personally and professionally
- Are dependable and work well in teams
- Believe passionately in the beauty of nature and the importance of protecting it
- Are adventurous and are seeking to continue and develop your career in the Outdoor Recreation
- Have easy access to a computer and the internet, or TAFE location
- Are already in the Outdoor industry and are looking to update your qualifications
- Entry to this qualification by persons without prior outdoor recreation industry experience or formal qualifications is not available.

2. What are the prerequisites for the course?

- Have completed a Certificate 3 in Outdoor Recreation, Statement of Attainment in Outdoor Recreation or equivalent industry experience.
- Hold a current Wilderness/Remote area first aid certificate (or be willing to obtain in the first term of the course)
- Successful completion of a computer and literacy skills screen
- Have high level of computer literacy skills
- Easy access to a computer and the internet or a TAFE College where you can gain access in the library.
- Prerequisites may also apply to activity skill areas
- A moderate level of physical fitness is required to complete the practical components of the course.

3. Where does the course lead?

Depending on the specialisations chosen, this qualification provides the skills and knowledge for an individual to be competent in:

Guiding outdoor recreation activities in an uncontrolled environment:

It requires technical knowledge of the outdoor recreation activity to be transferred to allow individuals to safely participate in the outdoor activity.

A guide operating in an uncontrolled environment has the skills, knowledge and experience that enable them to work independently within a variety of settings and contexts that may be complex and non-routine.

Instructing outdoor recreation skills:

An instructor has the skills, knowledge and experience to facilitate skill transfer or development to clients in order that they may participate independently (or with minimal supervision) in outdoor activities. This requires the instructor to be able to:

- transfer required technical skills and knowledge to participants
- apply a variety of appropriate instructional strategies
- critique participants technique
- assess participant's skill and knowledge acquisition during and at the end of a program or session
- In all cases those with this qualification would be managing expected and unexpected situations with considerable autonomy. Leadership, guidance and supervision are involved when organising activities for self and others, as well as contributing to technical solutions of a non-routine nature. Work would be performed in field locations with varied contexts requiring contingency planning and in differing environments such as water-based, dry land and mountainous terrains, using a diverse range of equipment.

4. Job roles

The following are indicative job roles for this qualification:

- Outdoor guide (Uncontrolled environments)
- Outdoor instructor

Those seeking employment on course completion, would be expected to provide much of their personal equipment upon entering the workforce.

5. How long is this course?

- Course commences in February 2017 and finishes in November 2017. The timetable is scheduled around peak periods of employment in the outdoor education sector.

6. Course Structure?

To gain a Certificate 4 in Outdoor Recreation you must successfully complete a total of 31 units.

- 15 compulsory core units – These units will be offered through a combination of classroom and online learning
- 16 elective units (includes 2 x activity specialisations)

7. Units of study include

31 units must be completed:

15 core units

16 elective units, consisting of:

all the units in any two of Groups A to AAK, or

all the units in any one of Groups A to AAK and all the units in any one of Groups AAL to AAX

the remaining to make up the required 16 elective units from the General electives, or any of the above groups; up to 5 of these remaining units may be selected elsewhere in SIS10 or any current accredited course or other Training Package, and must be first packaged at AQF level 2, 3 or 4.

Core units

BSBWOR404B	Develop work priorities
HLTAID003	Provide first aid
SISOODR302A	Plan outdoor recreation activities
SISOODR404A	Manage risk in an outdoor activity
SISOODR405A	Develop and coordinate programs incorporating outdoor activities
SISOOPS306A	Interpret weather conditions in the field
SISOOPS407A	Apply search and rescue skills
SISXCCS404A	Address client needs
SISXEMR201A	Respond to emergency situations
SISXIND404A	Promote compliance with laws and legal principles
SISXIND405A	Conduct projects
SISXOHS402A	Implement and monitor occupational health and safety policies
SISXRES402A	Support implementation of environmental management practices
SISXRES403A	Use resources efficiently
TAEDEL301A	Provide work skill instruction

Elective units

Group E - Bushwalking - Guide - Intermediate Environment	
PUAOPE002B	Operate communications systems and equipment
SISOBWG302A	Apply intermediate bushwalking skills
SISOBWG404A	Apply river crossing skills
SISOBWG405A	Guide intermediate bushwalks
SISONAV302A	Apply navigation skills in an intermediate environment
SISOOPS202A	Use and maintain a temporary or overnight site
Group K - Canoeing - Instruct - Flat Water	
SISOCNE202A	Perform deep water rescues
SISOCNE303A	Apply canoeing skills
SISOCNE306A	Instruct canoeing skills on flat and undemanding water
SISONAV201A	Demonstrate navigation skills in a controlled environment

General Electives	
SISOCNE305A	Guide canoeing trips on flat and undemanding water
SISOWWR201A	Demonstrate self rescue skills in white water

If a proficient mountain biker you will be able to do either Mountain biking or Low/High Ropes

Group AM - Mountain Biking - Guide	
SISOCYT202A	Demonstrate basic cycling skills
SISOMBK201A	Demonstrate basic off-road cycling skills
SISOMBK302A	Apply advanced off-road cycling skills
SISOMBK303A	Guide off-road cycle tours
SISONAV302A	Apply navigation skills in an intermediate environment

If you aren't a mountain biker we offer Low/High Ropes

Group Q Challenge Ropes Course - Supervise High Ropes	
SISOABL402A	Facilitate adventure-based learning activities
SISOCR302A	Conduct a high ropes session
SISOCR404A	Supervise a high ropes session

Group R - Challenge Ropes Course - Supervise Low Ropes	
SISOABL402A	Facilitate adventure-based learning activities
SISOCR301A	Conduct a low ropes session
SISOCR403A	Supervise a low ropes session

8. Where will I be studying?

Classroom sessions: Lithgow TAFE

Bushwalking field trips: Southern Highlands and Blue Mountains

Canoeing: It could be either Kangaroo Valley, St Georges Basin, Myall Lakes or Hawkesbury River

9. Can I study this course by distance education?

No. Whilst some content is delivered online the majority is delivered face to face.

10. Where is Lithgow College?

It is situated 150 km west of Sydney on the edge of the Blue Mountains, however you don't need to live in Lithgow to attend this course.

10. Pre-requisite qualification

Certificate 3 in Outdoor Recreation or equivalent

11. Recognition of current competency or prior learning

You will be eligible to achieve advanced standing for units completed in your Certificate 3 in Outdoor Recreation that will count towards your course completion at Certificate 4 level.

12. Do I have to do work experience?

- Students not predominately working in the outdoor recreation industry: 20 days of placement throughout the duration of the course.
- Part time Students working in industry: You are exempt from vocational placement if you are working predominately in the Outdoor Recreation Industry throughout the duration of the course.

13. How much does the course cost?

Go to <https://smartandskilled.nsw.gov.au/> for further information or contact the Course Coordinator Simone on 02 63520433 to discuss your eligibility. If you live outside of NSW you are unable to access Smart and Skilled Funding. However, if you work inside NSW you are eligible for Smart and Skilled Funding.

Additional costs: students will be responsible for purchasing some of their own equipment and covering meals and transportation whilst in the field. Students are also required to pay for the first aid course they choose.

Initially students will be able to borrow some of the equipment required to complete the course. However, students should expect to purchase personal equipment throughout the course such as a backpack, raincoat, sleeping bag, rain pants and compass. Those seeking employment on course completion, would be expected to provide much of their personal equipment upon entering the workforce. A \$250 course materials fee will also be payable to cover the cost of photocopying, map printing and laminating.

14. How do I get started?

Complete the expression of interest form and email this with a current resume to the Certificate 4 Course coordinator – Simone Carroll-Germech

simone.carroll5@tafensw.edu.au

15. What is the closing date for applications?

10 January 2017

16. When does the course start?

Semester 1-10 February to 1 November 2017

17. How much time do I spend in the field, classroom, Industry and on personal trips?

Classroom	Online	Field Trips	Vocational Placement	Skill Enhancement Project (SEP) Personal Trips
15 Days	Allow 6-10 hours per week	13 days	20 days	12 days

18. Will I get credit transfer from my Certificate 3 in Outdoor Recreation?

Yes for the following units.

Core Units to transfer across from Certificate 3

HLTFA301C	Apply first aid (CREDIT TRANSFER)
SISOODR302A	Plan outdoor recreation activities
SISOOPS306A	Interpret weather conditions in the field
TAEDEL301A	Provide work skills instruction
SISXEMR201A	Respond to emergency situations

Bushwalking units to transfer across from Certificate 3

SISOBWG201A	Demonstrate bushwalking skills in a controlled environment
SISONAV201A	Demonstrate navigation skills in a controlled environment
PUAOPE002B	Operate communications systems and equipment
SISOOPS202A	Use and maintain a temporary or overnight site

Canoeing units to transfer across from Certificate 3

SISOCNE202A	Perform deep water rescues
SISOCNE303A	Apply canoeing skills